

## **REPL International – Health & Safety Policy**

## **Mission Statement**

REPL recognises that it has legal duties to comply with all aspects of the Health & Safety At Work Act 1974, and all other relevant and current laws relating to occupational safety in the workplace. A Health & Safety Handbook will be issued to every employee and copies placed on company noticeboards to ensure everyone is aware of their responsibilities to ensure a safe environment.

## Responsibility

All the Directors and Senior Managers have responsibility for ensuring that:

- Adequate resources are provided to maintain a safe, harm free workplace
- Carrying out Risk Assessments and subsequent review when necessary
- Providing and maintaining systems of work which are safe and without risk to health
- Establishing arrangements for the safe handling, storage and transport of articles and substances used in the workplace.
- Providing all employees with any information, instructions, training and supervision which is necessary to secure the health and safety of everyone who may be affected by their actions
- Ensuring all plant and machinery is maintained to a safe condition
- Ensuring access and egress from all locations is safe and without risk
- Regularly monitoring safety performance to ensure it meets requirements
- Maintain procedures for communication and consultation at all levels of staff on matters relating to health and safety.

All employees have responsibility to ensure that:

- They take all reasonable care of their own health and safety and that of others
- Co-operate fully to ensure the company fulfills its statutory duties
- Not interfere with, misuse or willfully damage any item provided for health and safety purposes
- Immediately report any potential risks, hazards or near misses to their relevant company safety representative.

## **Continuous Improvement**

This policy will be reviewed annually, or upon any significant change impacting business operations.